



Position: Foreman

Job Status: Full Time

Department: Operations/Production

Reports To: Project Superintendent

Schedule: Typically, Mon-Fri 7:00-6:00. Varies based on time of year. Some weekend work required.

POSITION SUMMARY: Directs daily construction activities of heavy equipment operators and laborers working on company projects.

ESSENTIAL FUNCTIONS

- ◆ Studies project specifications with project superintendent, plans construction activities based on project characteristics.
- ◆ Outlines and supervises daily activities of 2-15 heavy equipment operators and/or laborers through project duration. Adjusts work schedules as needed.
- ◆ Coordinates work assignments with superintendent to ensure safe work practices & deadlines are met.
- ◆ Proficiently sets grade for cuts and fills using grade rod, levels, transits, gps, etc. Communicates cut/fill depths to operators based on grade staking or project specifications.
- ◆ Works with supervisory personnel to resolve on site complaints and grievances within work force.
- ◆ Continually inspects assigned work area ensuring results meet or exceed project specifications
- ◆ Inspects work site to determine proper sequencing of activities and survey for potential hazards or safety concerns.
- ◆ Responsible for crew safety.
- ◆ Using Heavy Job collects, enters and transfers project information (employee & equipment hours, load counts, etc) to appropriate location (i.e. onsite computer, Corporate HQ)
- ◆ Travel to and from job sites.
- ◆ Operate heavy equipment as needed

POSITION QUALIFICATIONS

Minimum five years supervising grading and excavation phases of heavy civil projects. Clean MVR required to drive company vehicles.

PHYSICAL DEMANDS/ABILITIES

Position requires employee to frequently stand, walk, twist, bend, handle objects, reach outward, and reach above head and shoulders, climb, squat, kneel, bend, and occasionally lift /carry/push/pull/move/drag on flat ground or steep slopes up to 50 lbs.

WORK ENVIRONMENT

Work is outdoors. Working conditions range from frigid to hot temps, high winds, flying dust, slipping hazards and conditions and frequently exposed to loud noise from heavy equipment and machinery.